



## 2023 West Federation CHRIE Regional Conference

Hosted by University of Nevada, Las Vegas

February 16-18, 2023

### CALL FOR PROPOSALS

West Federation CHRIE is excited to host another meaningful conference for its sponsors, members, and colleagues. WFCHRIE invites scholars and students to submit papers and presentations for the 2023 Regional Conference. 2023 West Federation CHRIE regional conference will be held on **February 16-18, 2023**, and hosted by the **William F. Harrah College of Hospitality at the University of Nevada, Las Vegas**. Below you will find the call for proposals, along with conference registration. For more information, visit [www.wfchrie.com](http://www.wfchrie.com).

#### CALL FOR PROPOSALS

1. The conference is accepting 5 types of submissions this year. Each submission must be in one of two tracks: 1) Education/Teaching/Pedagogy; or 2) Applied Research. Please specify your track (see below) when submitting to Easy Chair.
  - a. **20-minute stand-up presentation focused on completed research.** The 20-minute stand-up presentation (including time for Q&A) allows authors to present their completed studies.
  - b. **10-minute stand-up “speed” presentation focused on research in progress or summaries of research.** The 10-minute speed presentation (includes time for Q&A) allows presenters to share their research in progress. Focus will be on stimulating discussions and receiving feedback.
  - c. **Poster presentation.** Authors can also choose to attend poster presentations to share their research ideas and receive feedback.
  - d. **50-minute roundtable/seminar/workshop.** The 50-minute roundtable/seminar/workshop welcome scholars to propose engaging activities. The topics are open, not have to be research related. It could be a group of scholars discussing themes/issues of general scholarly interest, or

practical events containing collective research activities, guided interactions and free-format exchanges leading to specific public outputs.

- e. **Undergraduate Research Track:** Under the supervision of faculty mentor(s), undergraduate students can submit their completed research and research-in-progress for this new track.

**AWARDS:** There will be a Best Paper award for each track. We will also present a Best Reviewer award.

2. **Submission deadline is December 9, 2022.** All proposals are subject to a double-blind review.
3. Proposal submission link: <https://easychair.org/conferences/?conf=2023wfchrie>
4. Each submission should include the following two documents:
  - a. A title page including title, author name(s), and affiliation(s); and,
  - b. An ANONYMOUS main document (i.e., your proposal) that meets the following criteria:
    - i. Include title, abstract (up to 75 words), and main body
    - ii. Main body must be between 500 and 1000 words. This excludes abstract, key words, figures, tables, and references.
    - iii. Please include a **word count** before your list of references.
    - iv. Use 12 point, Times New Roman font, and single-spaced.
    - v. Margins should be 1-inch on sides, 1-inch on top and bottom.

Any submission not following the guidelines is subject to desk rejection. **Please use the submission template in the Appendix to prepare your submission.**

5. Conference Proceedings will be published following the conference.
6. At least one author must register for the conference and present at the conference.

## **REGISTRATION**

Type	Members	Non-Members	Date
Early Bird Registration	\$229	\$249	December 25, 2022
Regular Registration	\$249	\$269	January 22, 2023
Graduate Student Registration	\$149	-	January 22, 2023
Undergraduate Student Registration	\$49	-	January 22, 2023

## **CONFERENCE DETAILS**

A detailed agenda will be provided before conference. If you have questions about the conference call for proposals, please contact us at [info@wfchrie.com](mailto:info@wfchrie.com)

## **APPENDIX: SUBMISSION GUIDELINES**

Note: Poster sessions and in-progress works are reviewed similarly to completed empirical works. Although all proposals follow a format typical to empirical work, authors may indicate their level of completion to date and strengthen the rigor of their poster by enhancing their proposal with traditional formatting as follows:

TITLE PAGE  
**(on a single page, separate from Main Document)**

TITLE OF THE PROPOSAL (RIGHT ALIGNED)

John Smith  
Department Name  
School (Company) Name

and

Jane Smith  
Department Name  
School (Company) Name

MAIN DOCUMENT  
**(Separate from title page)**

TITLE OF THE PROPOSAL: (LEFT ALIGNED)

ABSTRACT (LEFT ALIGNED with Indentation on a page by itself)

Abstract up to 75 words – that describes your proposal. Indent the first sentences of each paragraph. If multiple paragraphs are used, single space between and within each paragraph. Do not number the pages. The pages are numbered by the editor in the conference proceedings. The title page is on its OWN page, separate from the main document (including abstract, main body of the proposal, references, figures and tables).

*For topical seminars, the abstract should indicate how session participants are engaged and key outcomes of the seminar.*

Key Words: (left aligned, no Indentation) Include a list of no more than 6 keywords.

INTRODUCTION (left aligned, no Indentation)

The main document includes title, abstract, main body of the proposal (with a minimum of 500 words and not exceeding 1000 words), figures, tables, and references. Describe your work in 12-point, Times New Roman font, and single-spaced. Margins should be 1-inch on sides, 1-inch on top and bottom.

Tables and figures must appear within the text (not at the end of the text). Tables and figures should be numbered sequentially (e.g. Table 1, Table 2, Table 3, etc.), and should bear titles which explain their content.

**WORD COUNT** (excluding abstract, key words, figures, tables and references):

REFERENCES

References must be listed immediately following the main text of the proposal. Use APA style (7<sup>th</sup> edition), alphabetize by author. See examples below:

Calfee, R. C., & Valencia, R. R. (1991). *APA guide to preparing manuscripts for journal publication*. American Psychological Association.

Davis, F. (1989). Perceived usefulness, perceived ease of use, and user acceptance of information technology. *MIS Quarterly*, 13(3), 319-340.

Henry, W. A., III. (1990, April 9). Making the grade in today's schools. *Time*, 135, 28-31.