2021 WFCHRIE CONFERENCE GUIDELINES

1-Desktop Whova – Event & Conference App

- 1- To able to join sessions, you have to download and setup the <u>latest</u> Zoom Application (Please click to download: <u>https://zoom.us/download</u>).
- 2- Please click on the following link and sign in (or sign up). Please make sure to use the "email" you used when registering for the event.
 - <u>https://whova.com/portal/webapp/wfcc_202102/</u> (please keep it open in your browser to go back to agenda and select another session)
- 3- Once you signed in, please follow the steps shown below:

Construction Const	1 West Federation CHRIE Co 3 - 20, 2021 1-Click to see the "Full Agenda".	bufference			
MAIN NAVIGATION	Full Agenda My Agenda	Hide Agenda	Polls	Chat	Community
 Home Agenda Attendees Community Messages RESOURCES Video Gallery 	Thu Fri Feb 18 Feb 19 Research Hackathon Pre- meeting 1:00 PM - 1:50 PM	3-Click to join the session (View live stream) 4-Click to see "Concurrent Sessions (subsessions)" 5-Click to add your agenda (calendar) Concurrent Networking session [⊥] Thu. Feb 18, 2021 ① 2:00 PM - 2:50 PM [▲] 1 Attending [▲] Add to My Agenda	Novessag	es yet - send	d them first!
Polls	2.00 PM	Subsessions	*You can check discussion topic	our annour s	ncements and
Twitter Whova Guides WHOVA	Concurrent Networking session 2:00 PM - 2:50 PM 3 Subsessions	Consortia/Networking for Early Stage Doctoral Students 2:00 PM - 2:50 PM			
Feedback to Whova Organizer Tips About Whova	Undergraduate Research Competition Sponsored by UNT 2:00 PM - 5:0 You can see the list of a You can check your mer and from organizers 5:00 PM	Consortia/Networking for Late Stage View details tendees and contact them.	Write a reply		Send

4- Once you click on a session link, you will be redirected to the **Zoom application**. Please follow the steps shown below on your Zoom application



5- We will be happy if you use our customized zoom background. Please download it from the following link: <u>https://tinyurl.com/WFCHRIE-2021</u> (Right click on the image and save it).

6- Once you download the WFCHRIE 2021 Conference customized zoom background, please go to your Zoom application settings (click your profile picture, then click "Settings"). Then, please follow the steps shown below (please note that some computers may not support zoom background):



7- YOU ALL SET. ENJOY THE 2021 WFCHRIE CONFERENCE.

2- Mobile Whova – Event & Conference App

- 1- Please download and set up the "Whova Event & Conference App" from App Store (iPhone users) or Google Play (Android users).
- 2- Please sign in (or sign up). Please make sure to use the "email" you used when registering for the event.
- 3- Once you signed in, please follow the steps shown below:

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2021 West Federation CHRIE Conference Virtual Feb 18 - 20, 2021		O Displaying agenda in your time zone						General Session - NAU School of Hotel and Restaurant Management Isbell Ethics Lecture Friday, February 19, 2021 8:00 AM - 8:50 AM									
											1 TAP HERE						
Additional Resources		Research Hackathon				(+) A	Add to My Agenda (7 atl	tending)		Stop 10		colant Darticipante	•••				
Leaderboard	Photos	6 Twitter	0.00 514	£,14 ♡ S			4	•	C Like (1) -4	Chat	2	3	190 Share C	ontent Parucipants	4	
			2:00 PM Overvi						Overview								
Videos	Videos WhovaGuide			2:00 PM Concurrent Networking session					Speaker: Lee Cockerell, Former Executive Vice President of Operations (Retired and Inspired), Walt Disney World@Resort in Lake Buena Vista, Florida Dan Cockerell , Former			1-Once you are watching a session, you need to tap the screen to see the Zoom Ann options					
	7			2012 0 1	- <u>-</u>		0 00000				See more	2-Plea	se "Mu	ıte" duri	na the		
			2:00 PM	an and the fi	ull confor		a con dia		Virtual Access			preser	itation	s.	Ĭ		
 1-You can see the full conference agenda and add session(s) to your agenda. 2-You can see the list of attendees and contact them. 3-You can see the "Organizer Announcements" and contact organizers. 4-You can check your messages from other attendees and organizers. 			 2-You add seesion(s) to your agenda. 2-You add session(s) to your agenda. 3-You can see your selected sessions. 4-You can change the daily schedule. 6-You can see the "Concurrent Sessions" (subsessions). 6-You can click to join a session (View live Stream). 						(+) Live Strea	am 🕂 1	>	3-You can start/stop your video.					
									🖵 Watch on	Desktop 🕂 2	4-Please click on the "More" options to						
									Personal Notes			ASK & QUESTION OR USE CHAI					
										MODERATOR MAY NOT SEE YOUR							
5-You can share your photos with all attendees and see their photos.		1.6 Q Q						1-You can join a session.			QUESTION(S) IF YOU DO NOT USE THE						
		The agenda is up caded by your event organizers. You can send any feedby to them directly.						watch the session on your computer.			CHAT FUNCTION UNDER THE "MORE"						
7-You can see more detailed WhovaGuides							an	3-You can take	e notes		ICON						
								4-You can like the session and ask a question by clicking on the "Chat" icon			4-You can show some reactions by						
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Home Age	nda Attendees Co	mmunity Messages	Home	Agenda	Attendees	Commu	e unity Me	essages									
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